NOTICE - 069 – 2016 GRADE 2 PORT FAIRY CAMP

Dear Parents/Guardians,

This notice covers the final arrangements for the Camp at Port Fairy. The final price of the camp will be $90. Please forward the attached permission form and medical information form along with the payment of the $40 ($90 – deposit of $50) to the office by Friday 14th October.

A detailed, final itinerary will be sent home prior to departure.

Educational purpose of the program:

The students will be consolidating their ‘Environment’ studies conducted throughout the year with a special focus on coastal communities.

Details of supervising staff:

Staff - Mrs Sylvia Murray, Mrs Raquel Potter & Ms Jenny Poynton
Parents – Mr Andrew Phelan, Mr Jason Broad & Mrs Fallon Gustus

Cost: $ 90.00
$ 50.00 deposit
Total Amount Payable $ 40.00

Payment Required by:
Friday 14th October

Name and contact details of the 24-hour school emergency contact:
Sylvia Murray - 0427339277

Departure details
Thursday 27th October – 8:50am – all students to meet in the Open Learning Area outside own classrooms

Return details
Friday 28th October – 3.30pm – all students need to be collected from the Open learning. Please ensure students have seen a teacher to have their names marked off before leaving.

Distance from expert medical care:
Port Fairy has a hospital and medical practitioners.
Accommodation arrangements:
Southcombe Lodge - Boy and Girl dormitory

Travel arrangements:
Students will travel on buses

Adventure activities to be undertaken or that may be offered to students throughout the program:
- Historical Walking Tour
- Kite Making
- Bush Dance
- Rock Pool, crabbing, pier and island walk.

Activities within this program present the potential for students to sustain physical injury. The following procedures will be implemented – along with other strategies – to manage the potential risks in the program.

A risk management plan for this program has been developed by staff and is available for parents to review on request.

Attachments
- Parent Excursion Consent Form
- Confidential Medical Information for School Council Approved Excursion
- Fish & Chip Order Form
- Clothing List (Please note: Only provide suitable shoes for walking. Sandals or thongs (shower only) are not suitable for this camp. No singlet tops which leave shoulders exposed.

Food Requirements:
Students will need to bring a substantial cut lunch and drink on the first day, with enough food for morning and afternoon tea. Definitely no lollies or soft/energy drinks. Water is preferred.

Medication:
If you require your child to take medication (including prescription and non-prescription medication) while on camp please tick the box on the form attached return the form below to your child’s class teacher by tomorrow. A Medication Authority Form will then be sent home for completion. The Medication Authority Form must be returned with the medication on Thursday 27th October in the clear re-sealable bag provided.

The Medication Authority Form MUST accompany all medication, this is ensure schools store and administer medication correctly. The Medication Authority Form should be completed by the student’s medical/health practitioner ensuring that the medication is warranted. However if this advice cannot be provided the form can be completed by parents/guardians.

All medication to be administered on camp must be provided to school in the original bottle or container clearly labelled with the name of the student, dosage and time to be administered.

Please complete and return all the forms along with payment in a clearly marked envelope or sealable clear plastic bag to the office by Friday 14th October.

Thank you
Mrs Sylvia Murray
GRADE 2 Port Fairy Camp

Student behaviour

‘I understand that in the event of my son's/daughter's misbehaviour or behaviour that poses a danger to himself/herself or others during the excursion, he/she may be sent home. I further understand that in such circumstances I will be informed and that any costs associated with his/her return will be my responsibility.’

ICT/Photograph consent

‘I agree to my child using the Internet and computer network in accordance with the same Internet student users agreement that applies at their current school.’

‘I also consent to my child being photographed and/or visual images of my child being taken during activities by the school for use in the school’s publications, school’s website or for publicity purposes without acknowledgment and without being entitled to any remuneration or compensation.’ [Strike out if you do not consent]

Consent for emergency transportation

‘In the event of an emergency I consent to my child being transported in a privately owned vehicle driven by a member of the supervisory staff listed above.’

Student accident insurance

The Department of Education does not provide student accident cover. Parents may wish to obtain student accident insurance cover from a commercial insurer, depending on their health insurance arrangements and any other personal considerations.
Students Name: _________________________  Grade: ____________

GRADE 2 Port Fairy Camp – return completed form to school

Parent consent

I have read all of the above information provided by the school in relation to the Grade 2 Port Fairy Camp, including any attached material.

I give permission for my daughter/son __________________________________________ (full name) to attend.

Parent/guardian: __________________________________________ (full name)

________________________________________ (signature)

____________ (date)

☐ Please find enclosed the amount of $............... for the Grade 2 Port Fairy Camp.
☐ Please find attached the completed ‘Confidential Medical Information for school Council approved school excursions’
☐ My child is required to take medication (including prescription and non-prescription medication) while on camp

Payment Method:   Cash   /    Cheque   /  EFTPOS   /    Please debit  my:    VISA  /  MASTERCARD    (CIRCLE)

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OFFICE USE ONLY

Amount received: $    Cash   /    Cheque   /  EFTPOS   /  Credit Card

Initialled:          Date:  /    / 2016
Confidential Medical Information for School Council Approved Excursions

The school will use this information if your child is involved in a medical emergency. All information is held in confidence. This medical form must be current when the excursion/program is run.

Parents are responsible for all medical costs if a student is injured on a school approved excursion unless the Department of Education is found liable (liability is not automatic). Parents can purchase student accident insurance cover from a commercial insurer if they wish to.

Excursion/program name: Grade 2 Port Fairy Camp
Date(s): Thursday 27th October to Friday 28th October

Student’s full name:

Student’s address: Postcode:

Date of birth: Year level:

Parent/guardian’s full name:

Name of person to contact in an emergency (if different from the parent/guardian):

Emergency telephone numbers: After hours Business hours

Name of family doctor:
Address of family doctor:

Medicare number:
Medical/hospital insurance fund: Member number:

Ambulance subscriber? □ Yes □ No If yes, ambulance number:

Is this the first time your child has been away from home? □ Yes □ No

Please tick if your child suffers any of the following:

□ Asthma (if ticked complete Asthma Management Plan)  □ Bed wetting  □ Blackouts
□ Diabetes  □ Dizzy spells  □ Heart condition  □ Migraine
□ Sleepwalking  □ Travel sickness  □ Fits of any type

□ Other:_________________________________________________________

Swimming ability
Please tick the distance your child can swim comfortably.

□ Cannot swim (0m) □ Weak swimmer (<50m)  □ Fair swimmer (50-100m)
□ Competent swimmer (100-200m)  □ Strong (200m+)
Allergies
Please tick if your child is allergic to any of the following:

☐ Penicillin
☐ Other Drugs: ____________________________________________

☐ Foods: ____________________________________________

☐ Other allergies: ____________________________________________

What special care is recommended for these allergies? ____________________________________________

Year of last tetanus immunisation: ____________________________
(Tetanus immunisation is normally given at five years of age (as Triple Antigen or CDT) and at fifteen years of age (as ADT))

Medication
Is your child taking any medicine(s)? ☐ Yes (if yes, please ensure a Medication Authority Form is completed) ☐ No
If yes, provide the name of medication, dose and describe when and how it is to be taken.

________________________________________________________________________

All medication must be given to Mrs Sylvia Murray before departure. All containers must be labelled with your child’s name, the dose to be taken as well as when and how it should be taken. The medications will be kept by the staff and distributed as required. Inform Mrs Sylvia Murray if it is necessary or appropriate for your child to carry their medication (for example, asthma puffers or insulin for diabetes). A child can only carry medication with the knowledge and approval of both Ms Sandra Bourne and yourself.

Medical consent
Where the teacher-in-charge of the excursion is unable to contact me, or it is otherwise impracticable to contact me, I authorise the teacher-in-charge to:

• Consent to my child receiving any medical or surgical attention deemed necessary by a medical practitioner.
• Administer such first-aid as the teacher-in-charge judges to be reasonably necessary.

__________________________
Signature of parent/guardian (named above)

Date:

The Department of Education requires this consent to be signed for all students who attend government school excursions that are approved by the school council.

Note: You should receive detailed information about the excursion/program prior to your child’s participation and a Parent Consent form. If you have further questions, contact the school before the program starts.
Dear Parents,

Lunch on the 2\textsuperscript{nd} day of camp student will enjoy a Fish & Chip Lunch. Please circle one of the 4 options below for your child to have for lunch and return this notice (with the other notices) by \textbf{Friday 14\textsuperscript{th} October}.

\begin{itemize}
\item 1. 1 Fish bite and chips
\item 2. 3 Dim sims and chips
\item 3. 3 Potato cakes and chips
\item 4. Chips
\end{itemize}
LIST OF GEAR TO TAKE
Please ensure all items are named

- Sleeping Bag/with a sheet to cover plastic mattress
- Pillow & Pillow Case
- Towel
- Personal Toiletries:
  - tooth-brush
  - tooth paste
  - soap
  - hair brush
  - hair ties
- Tissues or handkerchiefs
- Torch and batteries (if available)
- Thongs if available (Shower purpose only)
- **Light Day pack and (plastic drink bottle for beach walking)**

**OPTIONAL:**
- Camera
- Book to read
- Teddy (in case he/she gets lonely at home!)

**DO NOT BRING:**
- Chewing gum
- Hand held electronic games
- iPods/MP3 players/iPads
- Lollies
- Money

**THURSDAY**
- Morning Tea
- Cut Lunch
- Water in a plastic bottle which can be refilled
- Pencil Case
Itinerary -

Thursday 27th October 2016

9.00 am  Depart School  
Staff travelling on the bus.  
   Car: Fallon Gustus  
10.30 am  Arrive Southcombe and settle into lodge.  
Rules ad Boundary talk  
11.00 am  **Morning tea**  
11.20 am  Walk to playground, with packed lunch to eat.  
Parents and staff to attend  
11.30 am  **Kite Design led by Mrs Murray and Miss Potter**  
12:30 pm  Eat lunch  
1:10pm  **Walk along pier and on to the Tourist Info Centre**  
2:00pm  Historical Walk of the CBD 1 hr  
3:00 pm  Return to lodge.  
   Extreme weather students will complete kites and fly.  
   Outdoor games. Eg Frisbee golf  
5.30 pm  Return to the lodge. Showers supervised 4 parents and one teacher.  
6.30 pm  **Children remain in rooms for quiet time and Camp Book.**  
7.30 pm  **Bush Dance**  
8:45pm  Prepare for Bed Camp Diary and Quiet Games  
   **Staff to supervise settling for sleep.**

Friday 28th October 2016

7.00-7.30  **Children to dress and pack bed and bags with help of parents.**  
8.00am  Breakfast  
8:45am  Pack up rooms and bags ready in hall for buses. - Pack up left over supper for morning tea. Take group photo.  
9am  Walk to lighthouse. Staff and helpers will be distributed evenly along the lines. *Extreme weather, students will watch a movie and play indoor games including board games.*  
10am  Morning tea at the lighthouse.  
10:15am  Walk to Sandcastle Building Beach. Staff and helpers will be distributed evenly along the lines. Students will have a sandcastle building competition. Crabbing in rockpools.  
11:00 pm  Walk back to camp. Staff and helpers will be distributed evenly along the lines.  
12:00 pm  **Load Bus**  
   *Parent to organize fish and chip order to be picked up.  
   Load bus and head to Tower Hill for fish and chip lunch.  
1:00  Visit Information/Cultural Centre. Walk. Staff and parents to supervise.  
1:30 pm  Return to the bus.  

**Arrival back to school approximately 2.45 pm. Students are to be collected from the Open Learning Area at the end of the school day – 3.30pm.**